

37th European Congress of Cytology REGISTRATION POLICY

GROUP

- In order to proceed with your group registration you are requested to return the completed group registration form to penta@cytology2012.com . Please note that the full address details as shown on the form are requested for each participant!
- For invoicing purposes, please inform us who the contact person within your company is, along with full name, complete postal address and contact details (phone, fax and email) of this person. Upon receipt of your list you will receive the invoice and the confirmations by e-mail. Payment can be done by credit card and bank transfer.

Registration Fees (EUR)

REGISTRATION FEE in EUR (VAT included)	EARLY REGISTRATION until May 20 th , 2012	LATE REGISTRATION May 21 st -August 31 st , 2012	ON-SITE From September 1 st and onsite
Delegate	500	600	650
Cytotechnologist	350	450	500
Resident/Student*	350	400	450
Accompanying person	150	150	150
Exhibitor	150	175	200
Workshop (each)	100	100	100
One day fee**	200	200	200
Cytotechnologist One day fee*	150	150	150

Any name change will be subject to Euro 30 charge per name.

Cancellation policy: The fees minus handling charges (70 €) will be refunded, if the cancellation is made in writing until July 1st, 2012 – afterwards no refund is possible.

If you do a no-name group contract the cancellation policy of the contract applies!

- **SPECIAL GROUP DISCOUNT of 5% will be applied for 10+ registrations paid by May 20th,2012** (applicable only for bank transfer payments)
- The opportunity of picking up the documents for your group in advance will be offered to you in order to facilitate the pre-registration procedure. In order to arrange your pick-up time you will be contacted 3-4 weeks prior to the congress.
- There is the possibility to sign a group contract where you register a defined number of participants until **June 1st, 2012**. Full payment has to be done until that date to valid the contract. The advantage is that you have time to hand in the group registration form until **July 1st, 2012**. Free name changes are also permitted until that date. For further information please contact penta@cytology2012.com