

INFORMATION FOR SPONSORS AND EXHIBITORS

37th European Congress of Cytology



Dubrovnik-Cavtat, Croatia

September 30th - October 3rd, 2012

Dear colleagues, dear friends,

It is our great pleasure and honor to invite you to the 37th European Congress of Cytology to be held in Dubrovnik-Cavtat, Croatia from September 30th until October 3rd, 2012.

We do hope the choice of topics and the active part of the renowned international and Croatian experts will arouse your interest in the Congress. The Congress will include plenary lectures, symposia, seminars, workshops, lectures and poster sections. In addition, we wish to make your stay here a pleasant and also the time we will spend together working, sightseeing Dubrovnik and Cavtat, at boat excursions and gala dinner.

We invite you herewith to this country with a rich tradition in cytology, where its development can be divided into four phases: curiosity, enthusiasm, professionalism, and adjustment to common European trends. The phase of curiosity started between the two World Wars, owing to clinical hematologists who were the pioneers of hematologic cytology. Yet, the true beginnings of the Croatian cytology date back to the 1950s to 1960s, i.e. the phase of enthusiasm, also closely related to the clinicians who were the carriers of development of both aspiration cytology and gynecologic cytology. The need in systematic education led to the introduction of the postgraduate study in medical cytology at the School of Medicine, University of Zagreb (1967) and of the cytotechnologists course at the Health College in Zagreb (1968). The third phase, professionalism, began in 1974 with the introduction of independent residency in medical cytology, later clinical cytology. In 1994, the initially 3-year residency turned into a 4-year residency in clinical cytology. The phase of adjustment of education in clinical morphological professions, cytology and pathology, was initiated in line with the general pursuit of the united Europe values, having resulted in a new residency proposal for both of these so far independent professions in Croatia in 2011.

Welcome to Croatia, the country with 1246 islands, isles, cliffs, reefs and rocks, 1777 km of beautiful Adriatic coast and 1000 castles. Welcome to the country with the rich cultural heritage comprising numerous museums, galleries and churches, and the worldwide cultural heritage monuments, constituting a binding chapter of the UNESCO list of the worldwide heritage sites, i.e. Diocletian Palace in Split (hr.wikipedia.org/wiki/Diolecijanov_palača); Euphrasian Basilica in Poreč (hr.wikipedia.org/wiki/Eufrazijeva_bazilika); Plitvice Lakes (www.np-plitvicka-jezera.hr); Romanesque town Trogir (www.trogir.hr); Šibenik Cathedral (hr.wikipedia.org/wiki/Katedrala_sv._Jakova_u_Šibeniku), and the unique and inimitable old town Dubrovnik (www.dubrovnik.hr).

Welcome to Croatia, the country of Herman Dalmatin, a renowned medieval philosopher from the Istria; Marco Polo, a world traveller and explorer; Julije Klović, a

miniaturist, the Croatian Michelangelo; Ruđer Bošković from Dubrovnik, the greatest physicist, mathematician and astronomer of the time; and Nikola Tesla, one of the most brilliant world inventors, born in Lika. This country is proud of its great history and great people.

Welcome to Dubrovnik, the town of a long and rich tradition, proud of its cultural and historical heritage, and open to the people from all over the world. Nature has been very generous to Dubrovnik by blessing it with numerous beauties – the southernmost Dalmatian warm climate, bright blue sky, clear turquoise small coves with sandbanks, and dark-blue sea along the steep rocky coast covered with rich Mediterranean and subtropical flora.

Welcome to Cavtat, the ancient town surrounded by numerous the excavations, evidencing thousand years long history of this site. Cavtat, known in the ancient times as Epidaurum, had been restored several times from the ruins, and after total destruction in 7th century it was rebuilt by Dubrovnik Republic in 15th century.

Zvonimir Milčec, a chronicler, said about the capital of Croatia: ‘...only Zagreb’s women are more beautiful than Zagreb’. Likewise, the Croatian cytologists say: ‘...only cytology is more beautiful than Croatia’. An advertising slogan for the Croatian tourism is: ‘When your heart says summer, it says Croatia’. In the same way we say: ‘When your heart says cytology, it says Dubrovnik-Cavtat 2012’.

So, follow your heart and join the Congress of Cytology 2012 in Dubrovnik-Cavtat. You will be attracted by at least one of its topics; let it happen and enjoy four days stay in ‘a small country for big cytology’!

Co-Presidents
Assist. Prof. Ika Kardum-Skelin, MD, PhD
Prim. Vesna Mahovlić, MD, PhD



LOCAL ORGANIZING COMMITTEE

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EUROPEAN FEDERATION of CYTOLOGY SOCIETIES (EFCS)

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Past President: Fernando SCHMITT, Portugal
Secretary General: Philippe VIELH, France
Treasurer: Martin TÖTSCH, Austria

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INTERNATIONAL ACADEMY of CYTOLOGY (IAC)

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CROATIAN SOCIETY of CYTOTECHNOLOGY - ENGINEERS, MEDICAL LABORATORY DIAGNOSTICS and LABORATORY TECHNICIANS

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Secretaries General: Lada ŠKOPLJANAC-MAČINA & Biljana JELIĆ PUŠKARIĆ

Treasurer: Jasenka ANTULOV

GENERAL INFORMATION

Date

September 30th – October 3rd, 2012

Venue

Conference Hotel "Croatia"

Cavtat - Dubrovnik, Croatia

Key dates

Deadline for abstract submission March 15th, 2012

Decision about abstract acceptance by May 15th, 2012

Deadline for early registration May 1st, 2012

CME Accreditation /EUROPE WIDE ACCREDITATION

Croatian Society for Clinical Cytology of Croatian Medical Association is accredited by the European Accreditation Council for Continuing Medical Education (EACCME) to provide the following CME activity for medical specialists. The EACCME is an institution of the European Union of Medical Specialists (UEMS), www.uems.net



PRELIMINARY LIST OF TOPICS

Analytical Cytology

- Cytogenetics
- Flow cytometry
- Image analysis
- Immunocytochemistry
- Molecular cytology

Breast cytology

Cancer immunology

Cytology of infectious diseases

Cytotechnology

GI tract, liver, pancreas, EUS, FNA from deep-seated masses

Gynecologic cytology (cervix, endometrium, ovary), HPV

Head and neck FNA

Hematopoietic system cytology (lymph nodes and bone marrow)

Intraoperative and interventional cytology

Pediatric cytology

Quality assurance and automation

Respiratory cytology

Resident's session

Serous fluid cytology, cerebrospinal fluid cytology

Soft tissue and bone FNA

Tele-cytology

Training programs for cytologist and cytotechnologist

Transplant cytology

Thyroid FNA

Urinary cytology

Veterinary and forensic cytology

Free topics

PRELIMINARY TIMETABLE

SEPTEMBER 30 th , 2012 - Saturday						
	HALL 1 Ragusa	HALL 2 Bobara	HALL 3 Orlando	HALL 4	HALL 5	
8.30-12.00			QUATE EXAM 8.30-13.30	IAC EXAM 8.30-13.30		
12.00-13.00	REGISTRATION OPENING	EFCS COUNCIL MEETING	REGISTRATION OPENING			
13.00-14.30	OPENING AND POSTER INSTALLATION		OPENING AND POSTER INSTALLATION			
14.30-16.00	SATELLITE SYMPOSIUM 1		QUATE MEETING		WORKSHOP 1 Serous Effusion	
16.00-16.30	COFFEE BREAK/COMMERCIAL EXHIBITION					
17.00-18.30		RESIDENT'S SESSION	SATELLITE SYMPOSIUM 2	SATELLITE SYMPOSIUM 3	WORKSHOP 2 Deep Organs/EUS/ EBUS	
19.00	OPENING CEREMONY					
20.00	WELCOME RECEPTION					

OCTOBER 1 st , 2012 - Sunday						
	HALL 1 Ragusa	HALL 2 Bobara	HALL 3 Orlando	HALL 4	HALL 5	HALL 6
8.30-10.00	SYMPOSIUM 1 Breast	FREE PAPERS 1	SLIDE SEMINAR 1 GI-Liver/ Pancreas	POSTER SESSION 1	WORKSHOP 3 Head & Neck	MEET THE EXPERT 1 For Resident's
10.00-10.30	COFFEE BREAK/COMMERCIAL EXHIBITION					
10.30-12.00	SYMPOSIUM 2 Cytotechnology Session	CYTOLOGISTS & CLINICIANS 1	POSTER SESSION 2	WORKSHOP 4 Breast	WORKSHOP 5 Urinary Cytology	
12.00-13.00	PLENARY SESSION 1 - European Guidelines for Cervical Cancer Screening					
13.00-14.00	LUNCH BREAK					
14.00-15.30	SYMPOSIUM 3 GI-Liver/ Pancreas/ EUS	CYTOLOGISTS & CLINICIANS 2	SLIDE SEMINAR 2 Pediatric Cytology	WORKSHOP 6 Thyroid	WORKSHOP 7 Lung	MEET THE EXPERT 2 For Young Cytologists
15.30-17.00	SYMPOSIUM 4 Bone Marrow/ Lymph Node	SLIDE SEMINAR 3 Gynecological Cytology	SLIDE SEMINAR 4 Soft Tissue Tumors	SYMPOSIUM 5 Urinary Cytology	WORKSHOP 8 Salivary Glands	
17.00-17.30	COFFEE BREAK/COMMERCIAL EXHIBITION					
17.30-19.00	SATELLITE SYMPOSIUM 4	FREE PAPERS 2	SATELLITE SYMPOSIUM 5	WORKSHOP 9 Lymph Node	WORKSHOP 10 GYNE- Squamous Lesions	
20.00	CONCERT					

37th European Congress of Cytology

OCTOBER 2 nd , 2012 - Monday						
	HALL 1 Ragusa	HALL 2 Bobara	HALL 3 Orlando	HALL 4	HALL 5	HALL 6
8.30-10.00	SYMPOSIUM 6 GYNE- Cervix	SLIDE SEMINAR 5 Lymph Node	FREE PAPERS 3	WORKSHOP 11 Soft Tissue & Bone	WORKSHOP 12 Pediatrics	MEET THE EXPERT 3 For Resident's
10.00-10.30	COFFEE BREAK/COMMERCIAL EXHIBITION					
10.30-12.00	SYMPOSIUM 7 ANALYTICAL CYTOLOGY – Flow Cytometry/ Image Analysis	SYMPOSIUM 8 Thyroid	SYMPOSIUM 9 Respiratory Cytology	WORKSHOP 13 LBC GYNE & NON GYNE	IAC Exe. COUNCIL MEETING	
12.00-13.00	PLENARY SESSION 2 - Controversies in Molecular Cytology					
13.00-14.00	LUNCH BREAK					
14.00-15.30	SYMPOSIUM 10 Pediatric Cytology	SYMPOSIUM 11 Veterinary & Forensic Cytology	CYTOPATHO- LOGY EDITORIAL BOARD MEETING	WORKSHOP 14 GYNE- Endometrium & Ovary	WORKSHOP 15 BONE MARROW- Plasma Cell Neoplasms & Leukemic Lymphoprolif- erative Neoplasms	MEET THE EXPERT 4 For Young Cytologists
15.30-17.00	SYMPOSIUM 12 ANALYTICAL CYTOLOGY- Cytogenetic/ Molecular Cytology	SLIDE SEMINAR 6 Lung	SLIDE SEMINAR 7 Thyroid	WORKSHOP 16 GYNE- Glandular Lesions	WORKSHOPS 17 BONE MARROW- Acute Leukemias	
17.00-17.30	COFFEE BREAK/COMMERCIAL EXHIBITION					
17.30-19.00	PLENARY SESSION 3 - Training Program in Cytopathology					
20.00	CONGRESS DINNER					

OCTOBER 3 rd , 2012 - Tuesday					
	HALL 1 Ragusa	HALL 2 Bobara	HALL 3 Orlando	HALL 4	HALL 5
8.30-10.00	SATELLITE SYMPOSIUM 6	FREE PAPERS 4	SLIDE SEMINAR 8 Breast	WORKSHOP 18 Infectious Disease	WORKSHOP 19 BONE MARROW- Myeloproliferative Neoplasms (MPN)
10.00-10.30	COFFEE BREAK/COMMERCIAL EXHIBITION				
10.30-12.00	SYMPOSIUM 13 GYNE- Endometrium & Ovary	SYMPOSIUM 14 Quality Assurance & Automation	DIAGNOSTIC CYTOPATHOLOGY EDITORIAL BOARD MEETING	CYTOLOGISTS & CLINICIANS 3	WORKSHOP 20 CNS/CSF
12.00-13.30	SYMPOSIUM 15 Head & Neck	SYMPOSIUM 16 Soft Tissue & Bone	SLIDE SEMINAR 9 Transplant Cytology	SYMPOSIUM 17 Intraoperative & Interventional Cytology	SATELLITE SYMPOSIUM 7
13.30-14.30	PLENARY SESSION 4 - Cancer Immunology				
14.30-16.00	AWARDS AND CLOSING CEREMONY				
17.00	FAREWELL SUNSET PARTY				

SPONSORSHIP PACKAGES

Tailored packages can be arranged to suit objectives. Please feel free to contact PENTA Congress Organization Secretariat to discuss your needs.

All rates are quoted in Euro and include VAT 23%. In case of change of the VAT (PDV) in Croatia, new rates will be applied.

Platinum sponsor - EUR 60.000

Plenary Satellite Symposium

- Opportunity to organize an Official Satellite Symposium in a Plenary Hall up to 90 minutes (program subject to the approval of the Congress Scientific Committee)
- Includes hall rental, standard audio/visual equipment
- Symposium programs will be included in the Final Program
- Time slots will be allocated on a “first come, first served” basis

*Speakers will be invited by the Sponsor. Travel costs, accommodation and registration fees of the speakers will be covered by the Sponsor.

Exhibition

- 40 m² Exhibition space (additional space can be purchased at reduced price of EUR 500)

Advertisements

- Insertion of Sponsor’s symposium invitation in the conference bags
- Insertion of Sponsor’s company brochure in the conference bags
- Full Page Color Symposium Advertisement in the Program
- Sponsor’s logo with hyperlink on Congress website

Registration

- six congress registrations
- six exhibitors badges

Acknowledgements

- Company logo displayed in the Congress room and in the Registration area

Gold sponsor - EUR 45.000

Parallel Satellite Symposium

- Opportunity to organize an Official Satellite Symposium in a Parallel Hall up to 90 minutes (program subject to the approval of the Congress Scientific Committee)
- Includes hall rental, standard audio/visual equipment
- Symposium programs and abstracts will be included in the Final Program
- Time slots will be allocated on a “first come, first served” basis

*Speakers will be invited by the Sponsor. Travel costs, accommodation and registration fees of the speakers will be covered by the Sponsor.



Exhibition

- 20 m² Exhibition space (additional space can be purchased at reduced price of EUR 500)

Advertisements

- Insertion of Sponsor's symposium invitation in the conference bags
- Insertion of Sponsor's company brochure in the conference bags
- Full Page Color Symposium Advertisement in the Program
- Sponsor's logo with hyperlink on Congress website

Registration

- four congress registrations
- four exhibitors badges

Acknowledgements

- Company logo displayed in the Congress room and in the Registration area

Silver sponsor - EUR 35.000

Parallel Satellite Symposium

- Opportunity to organize an Official Satellite Symposium in a Parallel Hall up to 90 minutes (program subject to the approval of the Congress Scientific Committee)
- Includes hall rental, standard audio/visual equipment
- Symposium programs and abstracts will be included in the Final Program
- Time slots will be allocated on a "first come, first served" basis

*Speakers will be invited by the Sponsor. Travel costs, accommodation and registration fees of the speakers will be covered by the Sponsor.

Exhibition

- 9 m² Exhibition space (additional space can be purchased at reduced price of EUR 500)

Advertisements

- Insertion of Sponsor's symposium invitation in the conference bags
- Insertion of Sponsor's company brochure in the conference bags
- Full Page Color Symposium Advertisement in the Program
- Sponsor's logo with hyperlink on Congress website

Registration

- two congress registrations
- two exhibitors badges

Acknowledgements

- Company logo displayed in the Congress hall and in the Registration area

INDIVIDUAL SPONSORSHIP OPPORTUNITIES

Plenary Satellite Symposium - EUR 15.000

The Organizing Committee has designated 90 minutes slots for this symposium. This symposium will be held in the Main Hall 1 “Ragusa”

- program subject to the approval of the Congress Scientific Committee
- Includes hall rental, standard audio/visual equipment
- Symposium programs and abstracts will be included in the Final Program
- Insertion of Sponsor’s symposium invitation in the conference bags
- Time slots will be allocated on a “first come, first served” basis

*Speakers will be invited by the Sponsor. Travel costs, accommodation and registration fees of the speakers will be covered by the Sponsor.

*Please note that there are other scientific activities that will take place at the same time.

Parallel Satellite Symposium - EUR 10.000

The Organizing Committee has designated 90 minutes slots for this symposium. This symposium will be held in the Parallel Halls (2, 3, 4 or 5)

- program subject to the approval of the Congress Scientific Committee
- Includes hall rental, standard audio/visual equipment
- Symposium programs and abstracts will be included in the Final Program
- Insertion of Sponsor’s symposium invitation in the conference bags
- Time slots will be allocated on a “first come, first served” basis

*Speakers will be invited by the Sponsor. Travel costs, accommodation and registration fees of the speakers will be covered by the Sponsor.

*Please note that there are other scientific activities that will take place at the same time.

Hospitality suite - EUR 8.000

The Organizer provides several optional facilities which can be used by companies and other interested parties. Some of these facilities are subject to availability, and it is generally recommended that you contact the technical organizer well in advance.



SOCIAL EVENTS

Acknowledgement of Sponsorship to Social events:

- Sponsor's name and logo printed on an appropriate menu or invitation cards
- Sponsor's logo on sign at the entrance to the event
- Sponsor will be acknowledged as an Official Sponsor in the Final Program
- Acknowledgement on Sponsors' Board on site
- Inclusion of one insert in participant's bag

Congress Dinner - EUR 20.000

- Sponsorship covers drinks during reception, entertainment program

Welcome Reception - EUR 9.500

- drinks, canapés,

Concert - EUR 3.000

Coffee and Tea Break (per break) - EUR 2.400

Lunches (per day) - EUR 10.000

PRINTED ITEMS

FINAL PROGRAM

- Inside page - EUR 1.000
- Back cover - EUR 2.500
- Inside front or back - EUR 1.700

MINI PROGRAM - EUR 2.000

Sponsor's logo with acknowledgment will be printed on a page of Mini program

CONGRESS CD - EUR 10.000

CONGRESS BAGS - EUR 10.000

- Sponsor will provide funding for the participants Congress bags.
- The bag will bear the sponsor's logo and the Congress logo.
- Acknowledgement in the Sponsors' List in the Final Program
- Acknowledgement on the Sponsors Board on-site
- Sponsor's logo with hyperlink on Congress website.

If provided by a company, it will be the company's responsibility to pay the relevant tax, Shipping and any other charges.

INSERTION IN CONGRESS BAGS

- insertion of printed items in participants bags EUR 1.000
- insertion of non-printed items (pens, pads, small gifts) EUR 1.500

POSTER BOARDS - EUR 2.500

- Posters will change daily
- Sponsor acknowledgement at the entrance to the poster area
- Sponsor's logo will be displayed on the poster boards
- Acknowledgement in the Sponsors' List in the Final Program
- Acknowledgement on the Sponsors' Board on-site
- Sponsor's logo with hyperlink on Congress website

INTERNET CENTRE SPONSORSHIP - EUR 6.000

PARTICIPANTS BADGE LANYARDS - EUR 3.500

Sponsor's company logo will appear on lanyards

NAME BADGES - EUR 3.000

Sponsor's company logo will appear on back of name badges

BOOKING PROCEDURES & PAYMENT INFORMATION

Please contact the Congress Secretariat (e-mail: ksenija.zunic@penta-zagreb.hr) to book some of listed items or give other idea on sponsoring.

TERMS OF PAYMENT

60% upon receipt of the sponsorship agreement and first invoice

40% by June 1, 2012

All payments must be received before the start date of the Congress. Should the Sponsor fail to complete payments prior to the commencement of the Congress, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

PAYMENT METHODS

Payment by Bank Transfer only.

Once a Booking Form is received a Contract with Pro-forma Invoice (with account and bank details) will be sent to the Sponsor.

Bank charges are the responsibility of the payer.



CANCELLATION / MODIFICATION POLICY

Cancellation or reduction of sponsorship items must be made in writing to the Congress Secretariat

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/ modification is made before March 1, 2012,
- 50% of the agreed package amount if the cancellation/ modification is made between March 2 and June 1, 2012
- 100% of the agreed package amount if the cancellation/ modification is made after June 2, 2012

INFORMATION FOR EXHIBITORS

The commercial/technical Exhibition will be held during the 37th European Congress of Cytology. The floor plan has been designed to maximise Exhibitors' exposure to the delegates.

SPACE AND STAND EUR 5.500 (additional square meter EUR 600)

This includes:

- 9 Square meters booth (table, 2 chairs, electricity)
- 2 Exhibitors' badges
- 100 word company / product profile in the Final Program
- Cleaning of public areas and gangways
- Invitation to the Welcome Reception for registered exhibitors

ADDITIONAL BENEFITS

When you exhibit your company will receive the following additional benefits:

- Listing as an Exhibitor with company's logo on the Website prior to the Congress
- Company name on Exhibition signage during Congress

ALLOCATION OF EXHIBITION SPACE

Space Allocation will be made on a "first come, first served" basis. A completed Exhibition Booking Form and Contract should be faxed / emailed to ensure reservation of a

desired location. Upon receipt of the Exhibition Booking Form and Contract, space will be confirmed and Pro-forma Invoice will be mailed. Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received.

EXHIBITOR BADGE

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges will be given for the first 9 sqm booked and one additional for each 9 sqm after. Any additional exhibitors will be charged an exhibitor registration fee.

Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only.

PAYMENT & CANCELLATION

As detailed previously in the Sponsorship section.



www.cytology2012.com

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